***BASP Student Self-Evaluation Form***

This form is used by BASP students and their advisors at the end of each academic year, in order to reflect on their progress, achievements, and challenges in their doctoral training. It is designed to help students set goals that will help them progress successfully through the program.

The self-evaluation form has four components:

1. Students complete the BASP Template for Coursework and Milestones, indicating which requirements they have fulfilled, and the dates these were achieved **(Part 1)**;
2. Students fill out the goal-development milestones in consultation with their advisors **(Part 2)**
3. Students answer a series of specific questions (see attached) discussing their achievements, strengths, and areas for improvement in the coming year. See the BASP curriculum timeline below to assess your progress **(Part 3).**
4. Students attach a copy of their updated CV **(Part 4).**

The self-evaluation process is as follows:

1. Students complete this form and send a copy to their advisor.
2. The advisor and student meet to review the form, make revisions (if necessary), and set goals together.
3. Both the student and advisor sign the completed form, and send it to the Training Area Coordinator.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **BASP TIMELINE for COURSE of STUDY and Milestone Requirements** | | | | | |
|  | **YEAR**  **ONE** | **YEAR**  **TWO** | **YEAR**  **THREE** | **YEAR FOUR** | **YEAR**  **FIVE** |
| NUMBER OF COURSE CREDITS COMPLETED | 21 | 42 | 60 | 60 | 60 |
| PROPOSALS | First-Doc/M.A.  Proposal |  |  | Dissertation  Proposal |  |
| MILESTONES |  | First Doc | Second Doc | Comprehensive Exam  Assessment | Dissertation |

NOTE: Each “Year” refers to an academic year, from September to August. So a student who did not complete a milestone by May, but is intending to complete it by August would still be considered “on-track” for completion of the requirement. If you are intending to complete a milestone over the summer, please note this in your narrative below.

**BASP TEMPLATE FOR COURSEWORK & MILESTONES (Part 1)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Student Name: Academic Year:** | | | | |
| **Completed Course Work (60 credits with a minimum average of B or better)** | | | | |
| **Required Courses (39 cr)** | **Course Number/Name** | **Instructor** | **Semester** | **Grade** |
| Social Psychology I (3 cr) |  |  |  |  |
| Social Psychology II (3 cr) |  |  |  |  |
| Research Design and Methods (3 cr) |  |  |  |  |
| Statistics I (3 cr) |  |  |  |  |
| Statistics II (3 cr) |  |  |  |  |
| Directed Research (3 cr) |  |  |  |  |
| Teaching of Psychology (3 cr) |  |  |  |  |
| BASP Colloquium (6 cr; 1/semester) |  |  |  |  |
| BASP Proseminar (3 cr) |  |  |  |  |
| Ethics (3 cr) |  |  |  |  |
| Professional Development (3 cr) |  |  |  |  |
| Independent Research (3 cr) |  |  |  |  |
| **Elective Courses (21 cr)** | **Course Number/Name** | **Instructor** | **Semester** | **Grade** |
| Advanced Statistics/Methods (3 cr) |  |  |  |  |
| Core Electives (9 cr) | 1. |  |  |  |
|  | 2. |  |  |  |
|  | 3. |  |  |  |
|  |  |  |  |  |
| Breadth Electives (6 cr) | 1. |  |  |  |
|  | 2. |  |  |  |
| General Elective (3 cr) |  |  |  |  |

**BASP TEMPLATE FOR COURSEWORK AND MILESTONES**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Student Name: Academic Year:** | | | | |
| **Milestones** | | | |
| **1. First Doctoral Exam** | | | |
|  | Title | Faculty Committee | Date Completed |
| Research Project Proposal |  |  |  |
| Written Report of Project |  |  |  |
| Oral Presentation |  |  |  |
| **2. Second Doctoral Exam** | | | |
| Format (Review or Grant) | Title | Faculty Committee | Date Completed |
|  |  |  |  |
| **3. Dissertation** | | | |
|  | Title | Faculty Committee | Date Completed |
| Topic Registration |  |  |  |
| Dissertation Proposal |  |  |  |
| Completed Dissertation |  |  |  |
| Oral Defense |  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **4. Comprehensive Assessment** | | | | | |
| 1. *1st Author Manuscript Submission* | | Journal | Date Submitted | Disposition | Date Completed |
|  |  |  |  |
| Citation: | | | | | |
| *B. Conference Presentation* | Conference | | Citation | | Date Completed |
|  | |  | |  |
| *C. Conference Attendance* | Conference | | | | Date Completed |
|  | | | |  |

**Goal Development – Milestones (Part 2)**

1. **Fill out ‘completed’ milestones (including letters) below.**
2. **Plan your goals for the summer & next year. In planning your goals for the summer and next year, it is recommended that you meet with your advisor with this goal-development sheet to plan realistic goals—linked to specific dates.**

|  |  |
| --- | --- |
| **1. First Doctoral Exam (complete by Jan of 3rd Year)** | **Date (to be) Completed** |
| 1. Research proposal approved (End of 1st Year) |  |
| 1. Data collection complete (June of 2nd Year) |  |
| 1. Data analysis complete and reviewed by advisor (September of 2nd Year) |  |
| 1. Final draft submitted to committee (November of 3rd Year) |  |
| 1. Oral presentation of results at Colloquium (December of 3rd Year) |  |
| 1. Completed (January of 3rd Year) |  |
| **2. Second Doctoral Exam (complete by Jan of 4th Year)** | **Date (to be) Completed** |
| 1. Decide on format (grant/paper) with advisor (February 3rd Year) |  |
| 1. Select 2nd doc committee (March 3rd Year) |  |
| 1. Submit overview of 2nd doc project to committee (April of 3rd Year) |  |
| 1. Skeleton/outline of 2nd doc to advisor (June of 3rd Year) |  |
| 1. Draft of 2nd doc to advisor (September of 4th year) |  |
| 1. Final draft submitted to committee (December of 4th  Year) |  |
| 1. Second doc approved (January of 4th Year) |  |
| 1. Oral presentation of results at Colloquium |  |
| **3. Dissertation (complete by April of 5th Year)** | **Date (to be) Completed** |
| 1. Decide on draft parameters of dissertation project with advisor (September of 4th Year) |  |
| 1. Skeleton dissertation proposal project (November of 4th year) |  |
| 1. Decide on core dissertation committee (December of 4th year) |  |
| 1. Dissertation Topic Proposal (December of 4th Year) |  |
| 1. Dissertation Proposal submitted to committee (January of 4th year) |  |
| 1. Dissertation Proposal Defense (March of 4th year) |  |
| 1. Data collection for dissertation completed (September of 5th year) |  |
| 1. Writing dissertation (October to February of 5th year) |  |
| 1. Dissertation given to committee (1st week in February of 5th year) |  |
| 1. Forms from committee to EO’s office (1st week in March of 5th year) |  |
| 1. Dissertation defense (1st week of April of 5th year) |  |
| 1. Dissertation deposited (end of April of 5th year) |  |

**GOALS FOR SUMMER (1) & NEXT YEAR (2 & 3)**

1.

2.

3.

**Narrative Self-Evaluation (Part 3)**

Student Name:

Year in the Program (e.g., 1st year, 2nd year):

Academic Year for this evaluation (e.g. F13-S14):

Advisor(s) Name(s):

1. Please describe your main achievements or accomplishments in the past year. Please include both externally recognized achievements (e.g., an award, a poster presentation) and “internal” achievements (e.g., you’ve experienced growth in a particular area, or mastered a new skill).
2. Please describe what you consider to be your main areas of strength in the program at the moment. Don’t be modest!
3. What areas are challenging to you? What do you consider to be your current weaknesses or areas in which you hope to improve over the coming year?
4. Please describe the progress you have made in terms of your mentored and independent research this year. What are your goals for research over the summer and the coming year? (Please be as specific as possible).
5. Please describe your teaching experiences this year (if applicable). How do you assess your own strengths and weaknesses as a teacher? Are there areas in which you would like to receive more support around teaching? What are your teaching plans for the coming year?
6. Are you “on-track” for completing your BASP course requirements (see timeline on page 1)? If yes, what are your plans to make sure you stay on-track in the coming year? If not, can you explain what factors or barriers got in your way? What are your specific plans for getting back on- track in the coming year?
7. Are you “on-track” for completing your BASP milestone requirements (see timeline on page 1)? If yes, what are your plans to make sure you stay on-track in the coming year? If not, can you explain what factors or barriers got in your way? What are your specific plans for getting back on- track in the coming year?
8. Is there anything else you would like to share with the faculty about your experiences in the past year? Do you have any recommendations for the program?
9. Keeping in mind the information above, please set three specific goals for yourself for the coming year. Each of these goals should be “SMART” (specific, measurable, achievable, realistic, and time-framed).

**Advisor comments (Optional)**